

Sealed proposals will be received by the Statewide Benefits Office – The Duncan Center, 500 West Loockerman Street, Suite 320, Dover, Delaware 19904 for Flexible Spending Administration & Pre-Tax Commuter Benefit Program for the State of Delaware until 2:00 p.m. Friday, May 8, 2009 at which time they will be publicly opened.

Within the Request for Proposal is a scope of services to be provided. Copies of the criteria for professional selection will be available beginning April 1, 2009 and may be obtained electronically by emailing Finale Uptegrow at [finale.uptegrow@state.de.us](mailto:finale.uptegrow@state.de.us) OR by accessing the Government Support Services Website at <http://gss.omb.delaware.gov/bids.shtml>.

**Confirmation of intentions to bid should be submitted to Finale Uptegrow no later than Friday, April 17, 2009 via email and final submissions of proposals are due May 8, 2009 at 2:00 p.m. eastern standard time.**

The State Employee Benefits Committee for the State of Delaware reserves the right to reject any and all proposals or award to multiple vendors; however, services sought under this Request for Proposal will not be awarded separately. Selection criteria include experience and demonstrated ability to provide services to programs of similar size and/or scope.

Mailing Address:

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